

TEMPORARY SUSPENSION OF APPLICATION FOR STAGE TWO ACCREDITATION ASSESSMENT PROCESS

Introduction

From time to time a candidate for the stage two accreditation assessment process may experience difficulties completing the program due to multiple unsuccessful attempts at the Clinical MCQ assessment and/or the Case Studies. In these situations, the AACP reserves the right to temporarily suspend a candidate's application whilst remedial activity is undertaken by the candidate.

Purpose

The purpose of this policy is to set guidelines on when it is appropriate to temporarily suspend an application.

Policy

- **Clinical MCQ Assessment**

The AACP stage two accreditation application fee allows for two attempts at the Clinical MCQ assessment. A second not-yet-competent (NYC) assessment will result in the two Clinical MCQ attempts being referred to the AACP Chief Executive Officer (or his nominee) for a decision on whether a third attempt may be released. Candidates are required to pay a fee before the third Clinical MCQ assessment is released. If the third attempt is also unsuccessful, the candidate's application for the stage two accreditation assessment may be suspended pending remedial activities.

- **Case Study Assessment**

In situations where a candidate is unsuccessful with their second attempt at any of the Case Studies, the candidate may be required to complete a "new" Case Study for assessment purposes. Candidates are required to pay an assessment fee for the "new" Case Study. If the candidate is unsuccessful with the first attempt at the "new" case study, a second attempt will be permitted. However, if the second attempt at the "new"

case study is also unsuccessful the candidate's application for stage two accreditation assessment may be suspended pending remedial activities.

Remedial Activity

In the event the application is suspended, the candidate will be urged to seek additional support, such as engaging an experienced mentor. Whilst not able to fund mentor support services, the AACP will, however, assist the candidate in making contact with a suitable mentor. The candidate will need to negotiate the fee-for-service directly with the mentor.

The candidate will be encouraged to consider enrolling in suitable clinical education courses or events, such as those offered by the Pharmaceutical Society of Australia and the Pharmacy Guild of Australia, or other recognised providers, to assist in gaining the skills required to be an accredited pharmacist. The AACP will hold the candidate's application in abeyance for a period of up to six months to enable the additional training. During the period of suspension, the candidate will be required to maintain their associate status.

Resuming the stage two accreditation assessment process

At the end of the period of suspension, the candidate will be required to submit details of the remedial activities undertaken. Resumption of the process will entail either the release of a Clinical MCQ Assessment or another "new" case study.

Related Documents

Understanding the Stage Two Accreditation Assessment Process.

Authorisation

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